

Visa Information for Capacity Russia

There are 2 types of visa: a tourist visa or a business visa.

All foreign nationals need entry visas, excluding most citizens from CIS and other countries such as Argentina, Thailand, Hong Kong and a few others.

NB. For travellers from certain countries (ie. UK) it has recently become obligatory to provide biometric information (fingerprints) in order to gain a Russian visa.

Tourist visa

1. Application form filled out online (visa.kdmid.ru) – **Print two copies of this to take to the embassy.**
2. Original passport with at least 2 blank pages and valid for at least 6 months after your return date from Russia
3. 2 passport photos signed on the back by you
4. Travel insurance if you live in an EU country (except UK) or USA.
5. Hotel voucher and confirmation – The hotel will provide this to you directly on booking your accommodation.

Business visa

1. Application form filled out online (visa.kdmid.ru) – **Print to copies of this to take to the embassy.**
2. Original passport with at least 2 blank pages and valid for at least 6 months after your return date from Russia
3. 2 passport photos signed on the back by you
4. Travel insurance if you live in an EU country (except UK) or USA.
5. Official invitation from a Russian organization authorised to invite business visitors to Russia – Please note Capacity Media cannot provide this.

NB. Capacity can provide a visa invitation letter to help support your visa request. Please fill in the table below and email it to conferences@capacitymedia.com.

#	Names	Passport #	Issue/Expiry Date (d/m/y)	Date of Birth	Place of Birth
1					

Pointers for completing the application form:

1. For the name of the host organisation they should:
 - For business - include the city of visit as well as the name of the inviting organisation exactly as written on the invitation.
 - For tourist - include the city of visit as well as the name and reference number of the travel company and the MBT number.
2. All phone numbers and reference numbers must be included where requested.
3. Include at least one previous place of work at Q.27
4. Include at least one educational institute attended other than high school at Q.28
5. Applicants who are unable to complete Q.27 and/or Q.28 must provide a signed letter addressed to the Russian Embassy confirming that they do not have a previous place of work and/or they have not attended any institute of higher education.

VISA APPLICATIONS CAN TAKE WEEKS TO PROCESS THEREFORE PLEASE APPLY EARLY TO ENSURE THAT YOUR VISA COMES THROUGH IN TIME!